

# IPMA Board Minutes

June 27, 2023

Christy called GKC BOD meeting to order at 2:15pm.

## President's Report- Christy

- Welcome to new Board members
- Status of rebranding
  - Rebranding meeting with Casey and Christy for group chapter with San Francisco
  - Not For Profit organization will have to be set up

## President-Elect's Report- Christy

- New Board members packets
  - Printed or electronic preference? Printed off was determined to be the preference. It will hold the Board of Directors role.
  - There will be a 2 hour joint meeting in July for outgoing and incoming Board members.
- Changes to banking
  - Matthew Chapman, outgoing treasurer, and Amber Vogan, incoming treasurer
  - Leslie Herring will remain having bank card
  - Casey Campbell and Kelly Postlewait will handle banking before next Board meeting.
- Bill for website goes to past president
- Christy will do President's letter to go on website and out to database.
- Matt will coordinate with Amy Davis to update settings on Square
- Erika will send Kelly an email to remind her of procedures for monthly meetings.

## Past President's Report – Shawn

- Status of website
  - National has updated their website, still waiting on information for local chapters

## Treasurer's Report – Matt and Amber

- Report for April and May was presented.
  - May's was sent to Board members this morning
  - Outstanding invoices will be voided
    - Gail Strobe
  - Leslie H is searching for a missing receipt for Nothing Bundt Cakes

## Secretary's Report – Erika

- Erika has not been able to locate April meeting minutes. A duplicate was submitted by Casey. Will be presented at next Board meeting for approval.
- Status of new members
  - There are 47 that have submitted applications
  - Erika will send Matt an email verifying payment for all

## Program Chair's Report – Casey and Kelly

- Speaker Agenda
  - August will be open forum for networking and meeting new members

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- o Will keep up with HRCI/SHRM credits; may set up universal login for PSHRA on credits
- Survey results from conference
  - o Feedback has been ALL great from members
- Leslie H brought up virtual options, Zoom meetings for weather backup
  - o It was determined that will be sought during inclement weather to still provide for members.
- Kelly brought up opting for interactive and panel type presentations for this membership year.

### **Members-At-Large Report –Leslie F/Leslie H and Cathy**

- Social media topics
  - o Leslie F is requesting remaining pictures and Bios for a couple of current Board members. Those Board members stated they would send them to Leslie before next Board meeting
- August Kick-off details
  - o Chairs will get a headcount from Erika who will send to Kelly also
- Leslie H will continue ordering monthly; Leslie F set up at 11am before, now it will be Cathy
- It is recommended that water not be kept in car as it will get too hot or freeze; flavor packets for water bottles has been successful and will be continued
- Leslie H and Cathy will discuss future roles for upcoming year
- August kickoff will be 2-4pm
- Leslie H commented that it may be best to find a caterer for program year
  - o Cost and options can be readdressed at next meeting
  - o Pros and Cons of caterer vs continued boxed lunches
  - o Price out and purchase to-go containers

### **New Business**

- Social Media Member At Large
  - o With rebranding this year, Christy suggested adding this position to the Board
  - o Erika motion to approve this action; Kelly seconded; all were in favor

Meeting adjourned at 3:19 pm

**Next Board Meeting:** July 13, 2023 –3:00-4:30pm at Westwood City Hall, 4700 Rainbow Blvd, Westwood, Kansas

Respectfully submitted,  
Erika Colacicco