

PSHRA Board Minutes

November 9, 2023

Christy called GKC BOD meeting to order at 1:00pm

Board members absent: Cathy

President's Report- Christy

- Membership roster sent in to National PSHRA
 - Board members are all updated
 - Requested a confirmation
 - Invoice will be coming for National and nonmembers
 - Remain vigilant to get Amber receipts
 - National is asking for vigilance on submitting these
 - Need to submit separate checks for payment on different invoiced items: ex: flight, conference registration fees
 - Received email from National that Bylaws are approved
 - Agreement with actual name on Bylaws. Cristy signed those so that all matches with Bylaws
 - Will get documents from California chapter as they already have their info updated and then edit with our name.
 - Need to revisit Lewinsohn scholarship and information associated with that.

President-Elect's Report- Casey

- Membership drive. All emails have been sent out for membership drive
 - Send Casey list of brand new members this year
 - Swag items will be in at end of month
- Annual Charity Drive
 - Sunflower house presented at the beginning of the meeting. The drive will be open from 10/11-12/8. Communication will be posted on our website and social media channels. Erika will send out to the membership, with some additional reminders via email until the drive concludes.
- SWAG Item Options
 - Approval was given to place an order with Ace Promotion for the stickers, pens and notepads. The board also approved an additional \$100 to order a tablecloth for the chapter.
 - A motion was made by Leslie Herring to the \$1065.50 order, plus an additional \$100, for a total of \$1165.50 for SWAG items. Motion was approved by Cathy Carter, seconded by Amber Vogan. All were in favor.

Past President's Report – Christy

- Checked email
 - Will check email

Treasurer's Report –Amber

- October Treasurer's report

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- o Kelly motioned to approve; Christy seconded; all are in favor
- Rebranding filings
 - o Resolution for Cristy to sign allowing her to execute items in resolution
 - After Cristy signs, Amber will file documents, articles of corporation, amended articles of incorporation, and any documents necessary to change the organizations name.
 - Erika will then sign as Secretary
 - Kelly motion to approve, Casey second, all are in favor
 - o Articles of incorporation
 - Kelly motioned to approve, Leslie H seconded, all in favor
 - Amended contains new name
 - Leslie H motioned to approve, Kelly seconded, all are in favor
 - o 2022 unpaid items
 - Several unpaid invoices, luncheons, sponsorships from Spring Conference
 - Amber will cross check spreadsheet
- Going to bank to add Casey to account and change bank name

Secretary's Report – Erika

- Approval of October minutes
 - o Leslie H motioned to approve; Amber seconded; All were in favor.
- Status of membership
 - o 4 new members, including renewals since last meeting

Program Chair's Report – Kelly

- Speaker Agenda
 - o HR Roundtable in December
 - o January – HR Director panel
 - 3 confirmed speakers
 - Get out survey monkey late December early January
 - o 5 speakers for Conference
 - Need to vote on payment of speakers
 - \$2500, plus flight and hotel
 - Casey motioned to approve \$3000 payment for Allison Barr, Leslie F seconded, all were in favor
 - Joanie Whitcomb
 - Being a woman leader in government
 - Allison Barr - Think tank out of Denver
 - Preference on topics?
 - o Change management
 - o Human vs Machine
 - Finding resources and reevaluating jobs associated with technology and job crafting
 - o How to fine tune job postings
 - o Revisit nearer to conference when topic is determined
 - Melody

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- Tara Kelly
 - Implicit bias
- Susan Lamb

Members-At-Large Report –Leslie F

- Social Media update
 - 189 followers on LinkedIn
 - Consider drawing for a prize to new followers next month; help us reach 250 followers
 - Christy Motioned to approve prize to incentivize following on social media, Casey seconded, all were in favor
 - Visa or Amazon gift card

Members-At-Large Report –Leslie H-Cathy (absent)

- December catering option for festive occasion
- January will be box lunch

New Business

- Amber requested location of map on where our area boundaries are at for our Chapter
- Gluten Free options
 - Increased cost
 - Provide vegetarian option in place; creating a hindrance for members overall vs catering options
 - Christy will contact special request person. Option to bring her own lunch and discount membership fee
- Website
 - Board has decided to stay with Roman. STAR revisit 2024/2025 membership year.

Meeting adjourned at 1:55 pm

Next Board Meeting: December 14, 2023 – 1:00-2:00pm at Shawnee Town Hall, Shawnee, KS

Respectfully submitted,
Erika Colacicco