



Board Meeting  
October 12, 2023  
1:00-2:00 pm

## Agenda

Call GKC Board Meeting to Order

Meeting was called to order at 1:17, Absent was Erika, Leslie Fortney and Kelly.

- President's Report-Christy
  - Need the membership spreadsheet for National reporting
  - Christy will need to obtain the excel spreadsheet created from Access data base from Erika
  - Audit Update – received documents committee needed
  - Amber had all the supporting documentation missing from the audit, has sent this information to the audit committee and we will await a response from them. They are trying to establish a date they can meet.
  - Need email list of new members from Secretary
  - Erika will send the listing to Christy
  - Update Leadership Conference
  - Christy provided us an overview of what she learned from the National Conference held in San Diego.
  - Christy stated that the message from National was to grow membership and to build an Executive Team that's engaged at the local levels.
  - Christy noted that many local chapters have their challenges, and she is really proud of our team, what we accomplish, the number of members and the program we offer our members.
  - Christy spoke with a CA chapter that would review our local website and provide his input. They also are moving to Star Chapter for their website. Casey will obtain additional information and reach out to Chris Hazen with the Sacramento Mother Lade Chapter.
  - Christy noted that legalities were discussed and that the Past President, President and President-Elect are the positions held liable for decisions made at the chapter level. One of the suggestions was to add one of these positions back on the bank account for oversight.
  - It was voted and approved by the board to add, Casey Campbell, President-Elect back on the Community America Account.
  - It was also discussed that after our chapter rebranding was completed that we would work with a local insurance agent to purchase a D& O Policy to protect board members. Amber Vogon will research.

- Christy stated that National will receive documents, to house all of the chapters documents for future reference when boards turn over at the chapter level.
  - Rebranding information received and information on websites
  - SHRM and HRCI have updated our local PSHRA KC Chapter name
- President-Elect's Report-Casey
  - Membership drive
  - Waiting on spreadsheet from Erika/Christy to work on this. Will reach out to all former members who have not rejoined this year.
  - Annual Charity Drive
  - Sunflower house presented at the beginning of the meeting. The drive will be open from 10/11-12/8. Communication will be posted on our website and social media channels. Erika will send out to the membership, with some additional reminders via email until the drive concludes.
  - SWAG Item Options
  - Approval was given to place an order with Ace Promotion for the stickers, pens and notepads. The board also approved an additional \$100 to order a tablecloth for the chapter.

A motion was made to the \$1065.50 order, plus an additional \$100, for a total of \$1165.50 for SWAG items. Motion was made by Leslie Herring, first Cathy Carter, second Amber Vogan. All voted yes.
- Past President's Report-Christy
  - Checked email, will check email.
- Treasurer's Report – Amber
  - September Treasurer's report, please pull numbers from Ambers report
  - Rebranding filings – Articles of Incorporation, still working on this with legal, will update resolution and email to the board prior to the next board meeting for approval.
- Secretary's Report-Erika-ABSENT
  - Approval of Minutes
  - A motion was made by Casey to approve the September 12, 2023 PSHRA Board Meeting Minutes. First, Christy, Second Cathy.
  - Status membership-will provide at the November meeting.
- Program Chair's Report-Kelly
  - Speaker Agenda
  - Absent-No Updates

Novembers Meeting will be "The Whole Person"

- Members-At-Large Report-Leslie F
  - Social Media Update
  - Absent-No Updates
  
- Members-At-Large Report-Leslie H – Cathy
  - Update
  - A member asked about a Gluten Free Option.
  - Leslie Fortney will talk to Roman about programming the website to allow for special requests when a member registers.

- Other New Business

None

Meeting Adjourned at 1:58